**Minutes from Middletown, Iowa City Council Work Session October 10, 2022**

**@ Middletown City Hall 6:30 PM**

The Meeting began at 6:30 PM. Mayor Gerst called roll call. E. Gerst; Present, S. Gerst; present, Asmus; present, Martin; Absent, Oetken; Absent, Mijanto; Absent.

Motion by Gerst and Second by Asmus to approve agenda.

Vote: Gerst; yes, Asmus; yes

The City Clerk gave a short report on discussions with the Des Moines County Landfill. The City is looking at different options to handle the tree limb and brush disposal issues in the City. This issue will be revisited at a work session prior to November’s regular meeting. Motion by Asmus and Second by Gerst to Adjourn. Vote: Asmus; yes, Gerst; yes.

**Minutes From City of Middletown Regular Meeting Monday October 10, 2022**

**@ Middletown City Hall 6:47 PM**

The Meeting began at 6:47 PM. Mayor Gerst called roll call. E. Gerst; Present, S. Gerst; present, Asmus; present, Martin; Absent, Oetken; Absent, Mijanto; Absent. All present recited the Pledge of Allegiance. There were not enough Council members present to establish a quorum. According to open meeting laws this prevents action being taken on issues by the City Council. All business will be continued at a special meeting scheduled for October 17, 2022 @ 4:30 PM. Motion by Asmus and Second by Gerst to Adjourn. Vote: S. Gerst; yes, Asmus; yes, Martin; Absent, Oetken; Absent, Mijanto; Absent.

**Minutes From City of Middletown Special Meeting Monday October 17, 2022**

**@ Middletown City Hall 4:30 PM PM**

The Meeting began at 4:30 PM. Mayor Gerst called roll call. E. Gerst; Present, S. Gerst; Absent, Asmus; present, Martin; Present, Oetken; Present, Mijanto; Absent. All present recited the Pledge of Allegiance. Motion by Asmus to approve the agenda Second by Oetken. Vote: S. Gerst; Absent, Asmus; yes, Martin; yes, Oetken; yes, Mijanto; Absent. Third Reading of Changes to Chapter 147 Rental Code in the City of Middletown Code of Ordinances. Motion by Asmus to approve Second by Oetken. Vote: S. Gerst; Absent, Asmus; yes, Martin; yes, Oetken; yes, Mijanto; Absent. Resolution NO. 2022-12 Declaring October 31 the Official and Perpetual Date for Halloween Beggars Night in the City of Middletown. Motion by Asmus to approve Second by Oetken. Vote: S. Gerst; Absent, Asmus; yes, Martin; yes, Oetken; yes, Mijanto; Absent. Consideration and/or action on routine matters, Minutes of the September 2022 meeting, Treasurer’s Reports, September 2022 Claims presented for payment, October 2022 claims – tentative, Account Summary – checking, deposit checking, loan balances, IPAIT & checking account balances summaries. Motion by Asmus to approve Second by Oetken. Vote: S. Gerst; Absent, Asmus; yes, Martin; yes, Oetken; yes, Mijanto; Absent. Motion by Oetken to adjourn Second by Martin. Vote: S. Gerst; Absent, Asmus; yes, Martin; yes, Oetken; yes, Mijanto; Absent.

|  |
| --- |
| September Bills Paid |
| ALLIANT ENERGY | Water Tower, South Shop, Shelter House | 77.46 |
| BURLINGTON MUN. WTRWORKS | City Water Bill | 3,501.02 |
| DMC REGIONAL WASTE COMMISSION |  Waste Management Fee |  659.85 |
| HUFFMAN WELDING & MACHINE, INC |  Gas Cans, Gloves, Filter |  77.14 |
| LAVEINE SANITATION SERVICE |  Weekly Pick up |  42.00 |
| MAILBOX & PARCEL DEPOT | Shipping to Laboratory | 215.94 |
| MICROBAC LABORATORIES, INC. | Water Lab Fees | 1,106.00 |
| ALLIANT ENERGY |  Lift Station |  586.98 |
| BURLINGTON FIRE DEPARTMENT | Per Capita Ambulance | 2,226.00 |
| CASEYS BUSINESS MASTERCARD |  City Vehicle Fuel |  278.27 |
| CENTURY LINK |  Telephone Lift & Office |  206.75 |
| DMC SHERIFF | Law Enforcement 28E | 7,100.00 |
| IOWA LEAGUE OF CITIES | Member Dues | 419.00 |
| MICROBAC LABORATORIES, INC | Water Wastewater Testing Lab | 1,106.00 |
| RED LION RENEWABLES |  Lagoon Solar Utilities |  1,741.37 |
| VISA | Software, Snap Ring | 27.05 |
| ACCO UNLIMITED | Liquid Chlorinating Solution | 174.70 |
| WELLMARK BC & BS | City Employee Insurance | 2,156.29 |
|  Total |  21701.82 |

|  |
| --- |
| SEPTEMBER PAYROLL |
| PAUL BISHOP | Payroll 8/28 - 9/11,2022 | $1,230.19 |
| PAUL BISHOP | Sept 11-24, 2022 | $1,214.92 |
| Thomas Clements | Payroll 8/28 - 9/11,2022 | $1,174.81 |
| Thomas Clements | Sept 11-24, 2022 | $1,174.81 |
| Kevin Trimble | Payroll 8/28 - 9/11,2022 | $421.02 |
| Kevin Trimble | Sept 11-24, 2022 | $68.92 |
|  Total | $5284.67 |

|  |
| --- |
| October Bills Pending |
| ALLIANT ENERGY | City Hall, Street Lights, Lagoon | 1,901.66 |
| BES WATER SOLUTIONS | Lagoon Pilot Project | 2,000.00 |
| BURLINGTON MUN. WATERWORKS | City Water Bill | 3,697.89 |
| CASEYS BUSINESS MASTERCARD |  Fuel city vehicles |  561.17 |
| DMC NEWS |  Legal / Advertising |  163.32 |
| HUFFMAN WELDING & MACHINE, INC | Accessories for trimmer | 100.22 |
| IOWA PRISON INDUSTRIES |  Signage |  91.00 |
| MENARD'S | Leaf Rakes | 29.98 |
| MICROBAC LABORATORIES, INC | Water testing | 900.00 |
|  RAPPENECKER DESIGN |  IT / website |  100.00 |
| US CELLULAR | PW Cell | 43.03 |
|  TOTAL | 9588.27 |

|  |
| --- |
| **City of MIDDLETOWN** |
| **Bank Account & Investment Account Reconciliation**  |
| **As of September 30, 2022** |
|  |  |  |  |  |
|  |  |  |  |  |
|  | **Bank** | **Deposits** | **Outstanding** |  **Adjusted**  |
| **Bank Balance** | **Balance** | **In Transit** | **Checks** |  **Balance**  |
|  |  |  |  |  |
| Two Rivers |  *143,773.52*  |  -  |  (218.56) |  143,554.96  |
| Utility Deposit |  *6,036.52*  |  -  |  -  |  6,036.52  |
| **Total Bank Balance** |  **149,810.04**  |  |  |  **149,591.48**  |
|  |  |   |  |  |
| **Investments** |  |  |  |  |
| IPAIT |  *143,682.10*  |  -  |  -  |  143,682.10  |
| **Total Cash on Deposit** |  **143,682.10**  |  |  |  **143,682.10**  |
|  |  |   |  |  |
| **Subtotal Bank & Investments** |  |  |  **293,273.58**  |
|  |  |  |  |  |
| **General Ledger Balance** |  |  |  |  **293,018.63**  |
|  |  |  |  |  |
| **Bank Over/Under Cash Transactions Report** |  |  **(218.56)** |
|  |  |  |  |  |